



# Sierra Vista Middle School

916 North 16th Street

Sunnyside, WA 98944

Phone: 509-836-8500 Fax: 509-836-8515

**BELIEVE ♦ SUPPORT ♦ ACHIEVE**

Julie Perez, Principal  
Tyler Rice, Asst. Principal  
Lupe Fraga, Counselor  
Angela Gonzalez, Counselor  
Steve Urrutia, Athletic Director

## **2018-19 SVMS STUDENT/PARENT HANDBOOK HIGHLIGHTS**

*NOTE: THIS IS NOT THE COMPLETE SVMS STUDENT/PARENT HANDBOOK. PLEASE REFER TO THE COMPLETE HANDBOOK POSTED ONLINE AT <https://www.sunnysideschools.org/svms>*

**School Hours:** 7:45-2:15

**Student Drop-off and Pickup:** Please pull forward to drop-off/pick up your student at the curb in the designated student drop-off/ pickup area as marked by the signs. Dropping off/ picking up your student in this area is best for their safety. This also helps traffic flow into and out of our parking lot and greatly reduces traffic problems.

**Breakfast and Lunch:** Breakfast is available for all students between 7:00-7:40 A.M. in the cafeteria. Lunch times are designated by grade level. Meals are free to all students.

**Cell Phones and other Electronic Devices:** Cell Phones and other electronic devices may be used before or after school or during lunch time. SVMS and Sunnyside School District are **NOT** responsible for lost, stolen, or damaged items. Inappropriate equipment may be confiscated and will need to be picked up by parents.

**Lockers** Any student who wishes to have a locker at school will be issued one. Lockers are the property of the school and may be searched at any time for any reason. The sharing of lockers is not allowed.

**Visitors:** Visitors must immediately register in the office. Student visitors are not permitted on campus during the school day. If a parent or guardian wishes to observe a classroom, prior approval must be obtained.

### **Attendance Policy**

- Students are considered absent after **10 minutes** into the class period.
- All absences must be excused within **three (3) school days** after the student returns to school.
- Excused absences include: An illness or health condition, a family emergency, a religious observance when requested by the parent(s), a pre-arranged medical appointment, or other absences deemed appropriate by the administration are considered excused.

### **Checking in and Checking Out of School**

- Parents/guardians may call or come into the main office and sign the student out **prior to 2pm**. Student check out after 2pm will be attempted but cannot be guaranteed before the end of school.
- Adults other than the parent or guardian picking up a student must be listed as a contact on the student's registration form, if the adult is not listed, notification from the parent is required.

**Medications at School:** For any over-the-counter medications, prescription medications (including asthma inhalers and epipens), and herbal medications, both the parent and licensed health care provider must complete the **Authorization For Medication Form**, which is available in each school office from the school nurse.

**Dress Code:** Sunnyside School District Dress Code forbids clothing which may be considered gang-related/violent or which displays inappropriate language, sexual innuendo, or advertisements for drugs/alcohol/tobacco is prohibited. Clothing shall not be excessively tight, revealing, or distracting. Undergarments shall not be visible.

**Discipline Procedures:** Progressive discipline is part of the Sierra Vista Middle School philosophy. Circumstances and prior history will be factored into discipline situations. Discipline steps may happen in any order. Normal discipline progression might include:

- Prompt (verbal)
- Refocus
- Detention (lunch or after school)
- Loss of Privilege (library/ internet use, buses, assembly attendance, hall pass)
- Parent conference with Teachers (w/ verbal or written behavior agreement)
- Office Referral
- In-school suspension (ISS)
- Short-term suspension (STS)
- Long-term suspension
- Emergency Expulsion (immediate removal from school)
- Expulsion

***Students who have been given a suspension or expulsion of any kind may not participate in or attend school related activities or athletics, or be on school district property without administrative consent***

**Exceptional Misconduct**

The following behaviors constitute substantial disruptions of the educational process and also pose serious threats to security and safety to both the students and staff of the Sunnyside School District:

1. Harassment, Intimidation and Bullying (HIB)
2. Possession, sale, use of, and/or consumption of tobacco products
3. Possession, use, or distribution of alcoholic beverages, or substances represented as alcohol
4. Possession, use of, or distribution, of any controlled drug or narcotic substance
5. Any incident that is a considered a violent offense. Includes fighting, assaults, and threats
6. Possession or control of a gun, knife, or other dangerous weapons/explosives
7. Substantial disruptions to the educational process
8. Criminal acts against the school, students, and/or personnel

**No Tolerance for Violence and Fighting at Sierra Vista Middle School**

Sierra Vista Middle School has a “no fighting” policy. This simply means that no student will be allowed to resort to fighting or hitting for any reason on the way to school, while at school, on the way home from school, or at any school event. Our policy states that any student who engages in fighting or uses violence will immediately be subject to school discipline and referral to law enforcement. ***Students who record a fight or who watch and prevent school personnel from stopping the fight will be subject to school discipline and arrest.***

**Substance Abuse Discipline Procedure-Alcohol & Drugs:** If it appears that a student is under the influence of drugs and/or alcohol during the school day, on school property, or at school sponsored events, school officials reserve the right to refer to field-test for drug/alcohol use. Refusal to submit to testing will be understood as admitting to be positive for use. Any student that appears or is found to be under the influence of drugs and/or alcohol during the school day (on or off-campus) while in attendance at school or at a school sponsored function, activity, or trip will be subject to school discipline.